



## SPL Pathways

Pathways for successful creation & submission of SPL R4 Documents  
Scenarios eBooks Series

# **Updating Establishment Registration SPL Files**

Version 1.

**Purpose:** This SPL R4 training Pathways eBook is to be utilized as a guide if you are updating your Establishment Registration SPL.

1. When updating the document tracking information for a previously submitted **VALID** Establishment Registration SPL document, you should:

Document Information		
Type of Document	ESTABLISHMENT REGISTRATION	
ID	9eca0f0f-5e2e-4f51-9e27-100c1df3f3bf	← Change
Set ID	b7dcd10d-a684-4677-b6d8-6518f90c2e2a	← DO NOT Change
Version Number	1	← Change
Effective Time	20100221	← Change

**\*\*\*Add new or remove establishment information without changing the other existing information which is still accurate.**

2. When updating the document tracking information for a previously submitted **INVALID** Establishment Registration SPL document,

Document Information		
Type of Document	ESTABLISHMENT REGISTRATION	
ID	81938642-eab4-4e04-8e06-9735db58fd54	← Do Not Change
Set ID	b7dcd10d-a684-4677-b6d8-6518f90c2e2a	← Do Not Change
Version Number	4	← Do Not Change
Effective Time	20100430	← Do Not Change

**\*\*\*Make corrections to data in the file which were reported in the error message.**

3. Updating your establishment registration data when there are **no changes** to the registration information.

Each year when the information is updated, if there is no change, create an SPL file with the *document type* **No change notification** with a **new** id root and **new** version number with the **original** setId and the appropriate effective time. **Registrant and establishment information is not included** with an SPL file with the *document type* **No change notification**. If using SPL Xforms, use SPLForm\_Notification.xhtml Xform for this submission. (Use the original setID from your previously submitted Establishment Registration SPL document.)

HL7 SPL - Notification v 1.00		
<div>Open Save As Save</div>		
<div>Document Information Preview</div>		
<b>Document Information</b>		
Type of document	NO CHANGE NOTIFICATION	
ID	78e5fdbb-41ea-418b-a159-735e84142e29	← Use a new document root ID
Set ID	b7dcd10d-a684-4677-b6d8-6518f90c2e2a	← Enter ORIGINAL setID
Version Number	2	← Increase version # by one whole #
Effective Time	20100517	← Enter registration year (date, example(YYYYMMDD))

#### 4. When the reporting that a registrant is no longer in business.

If the registrant goes out of business, create an SPL file with the *document type* **Out of business notification** using a **new** id root and **new** version number with the **original** setId and the appropriate effective time. **Registrant and establishment information is not included** with an SPL file with the *document type* **Out of business notification**. If using SPL Xforms, use SPLForm\_Notification.xhtml Xform for this submission. (Use the original setId from your previously submitted Establishment Registration SPL document.)

HL7 SPL - Notification v 1.00		
<div>Open Save As Save</div>		
<div>Document Information Preview</div>		
<b>Document Information</b>		
Type of document	OUT OF BUSINESS NOTIFICATION	
ID	54010733-bff0-419e-8aa1-4ffa1ef12a19	← Add a new document root ID
Set ID	b7dcd10d-a684-4677-b6d8-6518f90c2e2a	← Enter ORIGINAL setId
Version Number	10	← Increase version # by one whole #
Effective Time	20101203	← Enter registration year (date), sample(YYYYMMDD)